

Clean Vehicle Rebate Program: Frequently Asked Questions

Q. I purchased (or leased) a new alternative fueled vehicle, how do I apply for the rebate?

A. Please visit the Clean Vehicle Rebate Program website at www.de.gov/cleantransportation for instructions or call the Delaware Division of Energy and Climate at 302-735-3480 or via email at DNREC.Transportation@state.de.us or click [here](#) to download an application

Q: Are leased vehicles eligible for the clean vehicle rebate program?

A: Yes, passenger and mid-class vehicle (classes 1-6) rebates apply on any qualified electric, dedicated propane, or natural gas vehicle that has a gross vehicle weight of less than (<) 26,000lbs. For a full list of qualifications, please see the Clean Vehicle Rebate Program Vehicle Eligibility form (found [here](#).)

To obtain a rebate for a leased vehicle, purchasers must apply through a licensed dealer. The dealer does NOT need to be one of the participating dealerships for the program. If an individual is applying for a rebate for a leased vehicle, they must submit the terms of agreement from the dealership with their application. Leased vehicles must have lease terms for no less than 3 years/36 months to be eligible for this program. All lease documentation must be approved and signed off by the dealer to qualify and submitted with the purchaser's application. Please contact a dealer for details and information on the leasing options.

Vehicles that fall into the class 7 and 8 category greater than (>) 26,000lbs may be leased under the heavy duty vehicle rebate program. For more information, please see the Heavy Duty Information document (found [here](#).)

Q. What are the options for getting a rebate?

A. There are two options for receiving a rebate through this program: 1) Purchaser requests a rebate individually or 2) Clean Vehicle Purchaser requests the rebate through a participating dealer.

If the clean vehicle purchaser is requesting a rebate separately from a dealership, they must submit the following documents in addition to the application form:

- 1) W-9 Form (Found here: <https://w9.accounting.delaware.gov/W9form.aspx>)
- 2) Final proof of payment
- 3) A Copy of Delaware State Driver's License

If the clean vehicle purchaser requests the rebate through a participating dealer, then the dealer will receive the rebate on behalf of the purchaser and should take the rebate off the sale price of your vehicle or off of your monthly car payments. With this method,

the dealer is responsible for completing the application and ensuring that the required documents have been submitted.

Q. I'd like to do the rebate through a car dealership. What dealers in Delaware are participating in this program?

A. Participating Dealers include (as of July 16, 2015):

- AutoTeam Delaware
- Diver Chevrolet
- I.G. Burton
- Sheridan Ford
- Sheridan Nissan
- Willis Chevrolet/Buick
- Willis Ford

For additional details please visit: www.de.gov/cleantransportation

Q. I've decided to apply for a rebate individually. When should I expect to receive the rebate?

A. Please expect for the processing to take approximately 6-8 weeks after you submit your application. The Division of Energy and Climate will send you a letter when your application has been accepted- OR- will return the application for additional processing in the case of an incomplete or illegible application. Please note: applications that do not have all of the required documents (including the W-9 form) will not be processed.

Q. Are fleets eligible for this program?

A. Yes, fleets are eligible and encouraged to apply for the rebate program. Each vehicle must have a completed individual application. Rebates are limited to five (5) vehicles per fleet.

Q. Are electric vehicle charging stations or equipment eligible for rebates?

A. Yes. Level 1 and Level 2 electric vehicle charging stations are eligible for the Electric Vehicle Charging Rebate Program. For more information on this rebate program please visit www.de.gov/cleantransportation .Participants of the Clean Vehicle Rebate Program are encouraged to also participate in the electric vehicle charging rebate program. However, individuals are limited to ONE rebate per program and fleets are limited to FIVE rebates per fleet.

DC fast chargers may be eligible for funding under the Delaware Alternative Fueling Infrastructure competitive grant program. For more information on the Delaware Alternative Fueling Infrastructure Grant Program please visit the program website at www.de.gov/cleantransportation

Q. Are hybrid electric vehicles eligible for rebates in the rebate program?

A. Yes, as long as the vehicle is a plug-in hybrid vehicle, such as the Chevrolet Volt, the Toyota PLUG-IN Prius, the Ford C-MAX Energie PLUG-IN hybrid, etc. The vehicle must be able to be plugged into a wall. Only new, leased, or retrofitted electric vehicles that can be plugged into an external power source are eligible for the rebates. Please consult [Fuel Economy.gov](http://FuelEconomy.gov) for more information on plug-in hybrid models that may qualify for this program.

Q. Are other alternative fuel vehicles (E85, biodiesel, hydrogen, etc.) eligible for rebates under these rebate programs?

A. No, only new, leased, or retrofitted plug-in electric, battery electric, dedicated natural gas, or dedicated propane vehicles are eligible for rebates.

Q. How can I be sure the new or leased vehicle I plan to purchase is eligible for the rebate?

A. Make sure the exact make and model of the vehicle you intend to purchase is listed on the [Fuel Economy Website](http://FuelEconomyWebsite) and that the vehicle meets the requirements outlined in the eligibility requirements (Which can be found on the Clean Vehicle Eligibility document). Or email DNREC.Transportation@state.de.us

Q. Do electric motorcycles qualify for this rebate?

A. No. Electric motorcycles are not eligible for a rebate under the Clean Vehicle Rebate Program.

Q. This program sounds really interesting, but before I purchase an alternatively fueled vehicle, I'd like to find out some more information. Where can I find information on these vehicles and what kind would work best for me?

A. There are many excellent sites for information on these alternatively fueled vehicles. Below is a list of some starting points for your research about alternatively fueled vehicles.

<http://www.fueleconomy.gov>

<http://www.pluginamerica.org>

<http://www.afdc.energy.gov>

If you have any additional or specific questions, please email DNREC.Transportation@state.de.us

Q. I want to purchase an alternative fueled vehicle, but I'm not sure where I can "refuel" my vehicle... Where can I find charging stations, propane fueling tanks, or natural gas stations?

A. The Department of Energy has an extensive database of alternative fuels, including maps of the locations of these refueling stations. Please visit www.afdc.energy.gov for more information.

For electric vehicles, there are also several apps that you may download on your phone to find EV charging station's, such as PlugShare ([Android](#) or [iPhone](#)) or ChargePoint ([Android](#) or [iPhone](#))

Q. I've heard that the federal government gives a tax credit for electric vehicles. Can I use both the federal tax credit and this rebate program together for the purchase of my vehicle?

A. This program is not associated with the federal tax credit that is available for electric vehicles. The applicant is responsible for understanding the requirements and applying for the federal tax credit program. Questions regarding the federal tax credit should be directed to the Internal Revenue Service (IRS) or to a tax professional. The [IRS website](#) provides details on how to qualify and apply for the federal tax credit.

For questions related to the taxability of the of the federal tax credit as well as the Delaware Clean Transportation rebate please consult with a tax professional.

Q. I need help with my application. Who should I contact?

A. For assistance or if you have additional questions please contact:

The Delaware Division of Energy and Climate
Attn: Clean Vehicle Rebate Program
1203 College Park Ave
Dover, DE 19904
302-735-3480
Or Email at DNREC.Transportation@state.de.us

Q. I bought an alternative fueled vehicle retrofit kit online and want to modify my car. Will I receive a rebate for this work?

A. No, all vehicle retrofits must be completed by a qualified retrofit company in Delaware in order to be eligible for the rebate. Currently, AutoPort Inc. is the only certified retrofitter in this program.

Auto Port Inc.
203 Pigeon Point Road, New Castle, DE 19720
Phone: 302-658-5100
E-mail: AutoPort@autoportinc.com

Q. I lost the sales invoice showing my vehicle purchase; can I still apply for the rebate?

A. Applications cannot be accepted without all required supporting documents and signatures. The sales invoice (for a purchase)-OR- a lease agreement (for a lease) for your vehicle is required as is the dealer owner or dealer manager signature. It is up to the applicant to ensure completeness of the application. All incomplete applications will be returned to the sender.

Q. I'm confused about the W-9 form... where do I find it and how do I fill it out?

A. The Delaware Controller General's Office has determined that, based on IRS rules, this State rebate is considered taxable income related to the recipient. Therefore, a Form 1099-G will be issued for vouchers received through the Clean Vehicle Rebate Program.

All rebate applicants who are requesting a rebate individually **MUST** submit a W-9 form [ONLINE](https://w9.accounting.delaware.gov/W9form.aspx). The link to the State of Delaware W-9 online page is <https://w9.accounting.delaware.gov/W9form.aspx> . Applications will not be processed without this documentation.

For more information on tax implications, please consult your tax professional.